

**MEETING MINUTES OF THE BOARD OF DIRECTORS  
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, May 24, 2017 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:04 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Absent
Dottie Belletto	Absent
Ryan F. Berni	Present
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was nine (9).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of March 22, 2017. Director Berni moved approval, seconded by Treasurer Pettus. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved approval to contract with Accent on Arrangement, Inc. for Christmas Event Planning Services. Motion seconded by Secretary Groos. **Motion approved.**

Director Jacobs moved approval to contract with Rotolo Consultants, Inc. for Landscaping Services. Motion seconded by Director Berni. **Motion approved.**

Treasurer Pettus moved approval to contract with New Orleans Emergency Medical Services for Medical Services. Motion seconded by Director Robertson. **Motion approved.**

Director Guidry moved approval to contract with ThyssenKrupp Elevator Corporation for Elevator & Escalator Maintenance. Motion seconded by Secretary Groos. **Motion approved.**

Director Guidry moved approval to contract with DA Exterminating Co., Inc. for Pest Control Services. Motion seconded by Director Robertson. **Motion approved.**

Treasurer Pettus moved approval to contract with Service America Corporation for Food & Beverage Services. Motion seconded by Director Berni. **Motion approved.**

Director Berni moved approval to contract with American Society of Association Executives (ASAE) for Partnership Agreement. Motion seconded by Vice Chairman Bray. **Motion approved.**

Director Guidry moved approval to contract with HUB International Gulf South for Insurance Brokerage & Consulting Services for Employee Health and Welfare Benefits. Motion seconded by Vice Chairman Bray. **Motion approved.**

Treasurer Pettus moved approval to contract with Lavigne Oil Company of Baton Rouge, LLC for Gasoline & Diesel Fuel. Motion seconded by Director Jacobs. **Motion approved.**

Director Guidry moved approval to contract with Milspec Industries for Cords and Quads. Motion seconded by Vice Chairman Bray. **Motion approved.**

Director Jacobs moved approval to contract with N.J. Sales, LLC for Air Filters. Motion seconded by Director Hammond. **Motion approved.**

Director Robertson moved approval to ratify documents for March 2017: Rose Brand Wipers, Inc. for Tape. Motion seconded by Director Berni. **Motion approved.**

Ms. Elaine Williams, Director of Sales gave the Sales & Marketing and Communications reports in Mr. Tim Hemphill, Vice President of Sales & Marketing absence.

Mr. Robert Johnson, General Manager, reported that LWCC awarded the New Orleans Ernest N. Morial Convention Center for the second year in a row the Safest 70 Award which recognizes the Convention Center's exemplary dedication to workplace safety. Mr. Johnson thanked and recognized the joint efforts of the staff and Arthur J. Gallagher,

insurance consultant, on the achievement of this award. The Convention Center received a dividend of approximately \$180,000 attributable to the 2016 workmen compensation premium.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Director Berni moved adjournment, seconded by Treasurer Pettus. **Motion approved** and the meeting adjourned at 2:39 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, May 24, 2017 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:40 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Absent
Dottie Belletto	Absent
Ryan F. Berni	Present
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was nine (9).

President Rodrigue asked for a motion to amend the agenda under other business to discuss the legal services Request for Qualification (RFQ). Treasurer Pettus moved approval, seconded by Commissioner Berni. The motion carried unanimously and the agenda was amended.

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of March 22, 2017. Treasurer Pettus moved approval, seconded by Commissioner Hammond. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved approval to contract with The Tobler Company, LLC for Quality Control Consulting Services. Motion seconded by Commissioner Jacobs. **Motion approved.**

Commissioner Robertson moved approval to contract with Howard Technology Solutions for Wireless Access Points. Motion seconded by Commissioner Berni. **Motion approved.**

Treasurer Pettus moved approval to contract with Thompson Pump & Mfg. Co., Inc. for Vacuum Assisted Horizontal Sewerage Pumps. Motion seconded by Commissioner Guidry. **Motion approved.**

Commissioner Jacobs moved approval to ratify the Board Resolution for Cooperative Endeavor Agreement with the City of New Orleans for Security and Safety Endeavor. Motion seconded by Secretary Groos. **Motion approved.**

Commissioner Berni moved approval to ratify the Documents for March 2017: (1) CDW Direct, LLC for Veeam Backup & Replication Enterprise Support & Software Renewal, (2) CMS Communications, Inc. for Head Sets, (3) Graybar Electric Company, Inc. for Network Switches & Transceivers, and (4) Boasso Construction, LLC for Installation of Phase I HVAC Unit. Motion seconded by Commissioner Robertson. **Motion approved.**

Secretary Groos moved approval to ratify the Surplus Declaration document. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Guidry moved approval to establish a budget of \$1.5MM for the Visual Gateway to New Orleans based upon the documents from Gallagher & Associates/Manning Architects. Motion seconded by Commissioner Hammond. **Motion approved.**

**Commissioner Berni exited the meeting at 2:55 p.m.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the February & March 2017 Financial Statements and March 2017 Tax Statements. Vice President Bray moved approval, seconded by Commissioner Hammond. **Motion approved.**

**Commissioner Berni entered the meeting at 2:58 p.m.**

Commissioner Robertson, Chairperson of the Small and Emerging Business Committee, discussed vendor outreach and initiative efforts.

President Rodrigue stated that staff solicited request for qualifications for general counsel and labor/employment counsel legal services. These services will be discussed at the next Finance and Audit Committee meeting and the next Executive Committee meeting.

President Rodrigue stated he will instruct staff to solicit a request for proposal/request for qualification for the hotel component of the Convention Center Development District. President Rodrigue will update commissioners to the progress.

Commissioner Hammond inquired to next steps and schedule for a living wage discussion. Commissioner Robertson asked for staff to present update at the June Finance and Audit Committee meeting.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Treasurer Pettus moved adjournment, seconded by Commissioner Robertson. **Motion approved** and the meeting adjourned at 3:13 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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